

WOMEN AWARDS 2020



POLICY DOCUMENT

**VENUS INTERNATIONAL FOUNDATION
CHENNAI**

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Policy Document for the Venus International Women Awards

Author Name	Centre for Advanced Research and Design (CARD)
Name of Policy document	Venus International Women Awards (VIWA)
Purpose of Policy document	To provide a framework to enter in to VIWA 2020 at Venus International Foundation (VIF), Chennai, India
Approval for this Policy document given by	Governing Council
Responsibility for its update	Director of Administration
Policy document applies to	To all nominees applying for VIWA 2020 at VIF
Date of approval	9 th July 2019
Proposed date of next review	10 th July 2020

POLICY DOCUMENT GOVERNING VENUS INTERNATIONAL WOMEN AWARDS

1. Preamble

The Venus International Women Awards (VIWA) scheme was instituted in the year 2016 by the Centre for Advanced Research and Design (CARD) of Venus International Foundation (VIF), are presented yearly during the Annual Women's Meet (AWM) that is conducted during March month of the year. The Award scheme has a Criteria, Standards, Policy, Application Form, Expert Committee and Judging Process etc that are governed by the Board of Trust.

- **Vision** : To Celebrate the Achievements of Woman Professionals

- **Mission** : To recognize 'Best - Brightest - Inspirational - Talented Woman Professionals' who demonstrated courage, creativity and excellence, in their discipline

- **Objectives** : To honour individuals for the significant contributions in Science and Technology

2. Venus International Women Awards (VIWA)

The Venus International Women Awards (Certificate and Memento. It's a Non-financial Award) is a part of the Annual Women's Meet that 'Acknowledges and Celebrates the Achievements of Women Professionals'. It is convened by the CARD of VIF and conducted in accordance with the VIF BOARD MEETING resolutions.

2.1 The VIWA 2020: [F. No. WA20/AN05/AAP-I]

The VIWA 2020 is convened by the CARD of VIF and conducted in accordance with the VIF BOARD MEETING resolution vide F. No. VIF/MIN/BM-V/2019 held on June 27, 2019 at VIF Head Quarters.

2.2 General Eligibility:

The Award is applicable for Women Professionals of any nationality in the age group of 24 - 65 years. The applicant must have completed Post Graduate/Doctorate degree (or equivalent) prior to the date of submission of nomination application.

3. Disciplines and Categories

The VIWA 2020 invites nominations vide F. No. VIF/CFN/WA/2020 opened on 7 August 2019 from eligible individuals those are in 'Continuous Regular Service in Research or Academic Institution' and working on the frontiers of Science and Technology.

3. 1 Disciplines

- 3.1.1 Agricultural Sciences (AG)
- 3.1.2 Engineering (EN)
- 3.1.3 Health and Medical Sciences (HM)
- 3.1.4 Humanities and Social Sciences (HS)
- 3.1.5 Management (MG)
- 3.1.6 Science (SC)
- 3.1.7 Veterinary and Animal Sciences (VA)

3. 2 Category, Criteria and Eligibility

3. 2. 1 Lifetime Achievement (Code: L)

This award has been conferred for a remarkable woman professional who demonstrated a track record of academic/research excellence in the field of science and technology that are reflected by the distinct innovations and initiatives. The nominee must be above 55 years of age and at least should have 30 years of service as on June 30, 2019.

3. 2. 2 Distinguished Woman (Code: D)

This award has been conferred for a successful woman professional who made significant contribution in the field of science and technology and has exceptional record of contribution to the institute (demonstrated courage, creativity, excellence, originality and endurance). The nominee must be above 44 years of age and at least should have 20 years of service as on June 30, 2019

3. 2. 3 Outstanding Woman (Code: O)

This award has been conferred for a dedicated woman professional working in the field of science and technology and has record of contribution to the institute (demonstrated courage, creativity and originality). The nominee must be above 34 years of age and should have 10 years of service as on June 30, 2019.

3. 2. 4 Young Woman (Code: Y)

This award has been conferred for a passionate and courageous woman professional working in the field of science and technology. The nominee must be above 24 years of age and should have 3 years of service as on June 30, 2019

4. Submission and Selection Process

4.1 Submission:

Following are the list of documents to be submitted for nomination

4.1.1 The filled application form in a PDF/.Doc/.Docx format

4.1.2 Duly completed curriculum vitae (of any template/pages) in a PDF format

4.1.3 Passport size photograph (JPEG/PNG format)

4.1.4 Copy of Degree certificates (PhD or Equivalent) in a PDF/JPEG/PNG format

4.1.5 Copy of the work place ID (PDF/JPEG/PNG format)

- The nomination documents must be submitted electronically to:
viwa2020@venusinfo.org (Or) directorvifindia@gmail.com
- Nomination Application form can be accessed at: <http://viwa.info/viwa-2020.html>
- Note: The VIWA 2020 no longer requires a hardcopy of the application

4.2 Process:

This section describes the total VIWA 2020 processes in steps.

Step - 1 : Received Nomination documents will be sent for screening process

Step - 2 : Acknowledgement intimation via email will be communicated to the Nominee

Step - 3 : VIWA team may ask the proof for the credits mentioned in the CV. (Optional)

Step - 4 : Cross verifying the documents submitted and forwarding it to the Committee

Step - 5 : The selected nominees will be communicated with a formal letter via email

Step - 6 : AWM 2020 Registration

Step - 7 : Release of the winners list in the official webpage

Step - 8 : Award presentation ceremony

Step - 9 : Summary of the AWM 2020 will be floated in the official webpage

Step - 10: Exclusive webpage for award winner profile will be released

4.3 Judging Criteria:

The VIWA 2020 judging is a peer review process. The panel (from diverse backgrounds, working individually) is instructed to score entries from 0 to 100, using the criteria. The VIF aggregates the scores to determine each category. The panel decision is final and binding. For each discipline / category (Eg. Distinguished Woman in Science) the expert committee will select 2 Nominees. However the Apex Committee reserve the rights to honour less or more than 2 nominees in any category who meet standards set by the expert committee.

4.4 Important Dates (Revised)

- Entries Open : 7 August 2019
- Closing Date : 7 January 2020
- To submit supporting files : 7 January 2020
- Announcement of Winners : On or before 7 January 2020
- Award Presentation : 7 March 2020

5. Award Presentation

The VIWA 2020 will be celebrated on 7th March 2020 at Green Park Chennai, India. The Awards will be bestowed to the Winners by the Board of Trustees of Venus International Foundation.

6. Headquarters

The administrative office for servicing the Authority will be the office of the Chairman, Venus International Foundation, No.1, Ganesh Nagar Main Road, Adambakkam, Chennai - 600088, Tamilnadu, India. 044-22531502, +91 9840556456, Email: contact@venusinfo.org, web: www.venusinfo.org

The 5th Annual Women's Meet – AWM 2020 (AW20EN05SN-024)

<https://www.venusinfo.org/research/awm/2020/info.html>

- **A. Basic Information**

Empowering women (by facilitating networking and coordination among women professionals, experts and peers to explore collaboration, partnerships and joint ventures) has proved powerful in order to accelerate progress in the country. The AWM providing a dedicated platform to facilitate and retention of women professionals working in the frontiers of science and technology. Attendees discover what inspires these women leaders and how to harness that energy to empower themselves. The Meet is organized every year during 1st week of March at Chennai city and it is a self-supporting event. The Meet registration fees are the major source of revenue and all the (Administrative - Materials and Hall - Service Tax and Accounting - Website Design and Maintenance) expenses of are covered by event income (registration fees from the participants) and Foundation operating funds.

- **B. AWM History**

- AWM 2019: <https://www.venusinfo.org/research/awm/2019/info.html>
- AWM 2018: <https://www.venusinfo.org/research/awm/2018/info.html>
- AWM 2017: <https://www.venusinfo.org/research/awm/2017/info.html>
- AWM 2016: <https://www.venusinfo.org/research/awm/2016/info.html>

- **C. AWM 2020 Registration Fee**

The AWM 2020 fee for delegates working in

- | | |
|-------------------------|-----------------------|
| a) Foreign Institutions | : USD 350 (INR 24000) |
| b) Indian Institutions | : USD 175 (INR 12000) |
| b) Accompany Person | : USD 60 (INR 4000) |

The registration includes access to all sessions and invited speakers, participation certificate and One High Buffet Lunch Coupon and Breaks. However, the registration does not include travel and accommodation.

- **D. Activities Covered**

The registration fees collected will also supports the long term development of the Meet and to keep the AWM format viable by ensuring that infrastructure and services are in place from year to year. The following are some of the activities covered:

- Publications : Summary of the Meet AND Exclusive Webpage for Award Winner
- Website : Design AND Maintenance
- Taxes : GST, Income Tax AND Auditing