

# WOMEN AWARDS 2019



## POLICY DOCUMENT

**VENUS INTERNATIONAL FOUNDATION  
CHENNAI**

[www.viwa.info](http://www.viwa.info)

## WOMEN AWARDS POLICY DOCUMENT

### Policy Document for the Venus International Women Awards

Author Name	Centre for Advanced Research and Design (CARD)
Name of Policy document	Venus International Women Awards (VIWA)
Purpose of Policy document	To provide a framework to enter in to VIWA 2019 at Venus International Foundation (VIF), Chennai, India
Approval for this Policy document given by	Governing Council
Responsibility for its update	Director of Administration
Policy document applies to	To all nominees applying for VIWA 2019 at VIF
Date of approval	9 <sup>th</sup> August 2018
Proposed date of next review	10th August 2019

## POLICY DOCUMENT GOVERNING VENUS INTERNATIONAL WOMEN AWARDS

### 1. PREAMBLE

The Venus International Women Awards (VIWA) scheme was instituted in the year 2016 by the Centre for Advanced Research and Design (CARD) of Venus International Foundation (VIF), are presented yearly during the Annual Women's Meet (AWM) that is conducted during March month of the year and the scheme has a Criteria, Standards, Policy, Application Form, Expert Committee and Judging Process etc that are governed by the Board of Trust.

Vision	: To Celebrate the Achievements of Woman Professionals
Mission	: To recognize 'Best-Brightest-Inspirational-Talented Woman Professionals' who demonstrated courage, creativity, excellence, originality and endurance in their discipline
Objectives	: To honour the individuals for the significant contributions in the Science and Technology

### 2. VENUS INTERNATIONAL WOMEN AWARDS (VIWA)

The Award is a Certificate and Memento. It's a Non-financial Award. The Venus International Women Awards – VIWA (is a part of the Annual Women's Meet – AWM) 'Acknowledges and Celebrates the Achievements of Woman Professionals'. It is convened by the CARD of VIF & conducted in accordance with the VIF BOARD MEETING resolutions.

**2.1 The VIWA 2019:** The VIWA 2019 [F. No. WA19/AN04/AAP-II] is convened by the CARD of VIF & will be conducted in accordance with the VIF BOARD MEETING resolution vide F. No. VIF/MIN/BM-V/2018 held on August 27, 2018 at VIF Head Quarters.

**2.2 General Eligibility:** The Award is applicable for Women Professionals of any nationality in the age group of 24 - 65 years. The applicant must have completed Post Graduate and/or Doctorate degree (or equivalent) prior to the date of submission of nomination application.

### 3. DISCIPLINES AND AWARD CATEGORIES

The VIWA 2019 invites nominations vide F. No. VIF/CFN/WA/2019 opened on August 29, 2018 from eligible individuals those are in 'Continuous Regular Service in Research or Academic Institution/ Agency' in the age group of 24 - 65 years and working on the frontiers of Agricultural Sciences, Engineering, Health and Medical Sciences, Humanities and Social Sciences, Management, Science, Veterinary and Animal Sciences.

### 3. 1 Disciplines and Category

Clause	Discipline	Category	Code
3.1.1	Agricultural Sciences (AG)	Lifetime Achievement	AG - L
		Distinguished Woman	AG - D
		Outstanding Woman	AG - O
		Young Woman	AG - Y
3.1.2	Engineering (EN)	Lifetime Achievement	EN - L
		Distinguished Woman	EN - D
		Outstanding Woman	EN - O
		Young Woman	EN - Y
3.1.3	Health and Medical Sciences (HM)	Lifetime Achievement	HM - L
		Distinguished Woman	HM - D
		Outstanding Woman	HM - O
		Young Woman	HM - Y
3.1.4	Humanities and Social Sciences (HS)	Lifetime Achievement	HS - L
		Distinguished Woman	HS - D
		Outstanding Woman	HS - O
		Young Woman	HS - Y
3.1.5	Management (MG)	Lifetime Achievement	MG - L
		Distinguished Woman	MG - D
		Outstanding Woman	MG - O
		Young Woman	MG - Y
3.1.6	Science (SC)	Lifetime Achievement	SC - L
		Distinguished Woman	SC - D
		Outstanding Woman	SC - O
		Young Woman	SC - Y
3.1.7	Veterinary and Animal Sciences (VA)	Lifetime Achievement	VA - L
		Distinguished Woman	VA - D
		Outstanding Woman	VA - O
		Young Woman	VA - Y

3.2 Eligibility			
Category	Criteria	Age	Experience
LIFETIME ACHIEVEMENT	This award has been conferred for a remarkable woman professional who demonstrated a track record of academic/research excellence in the field of science and technology that are reflected by the distinct innovations and initiatives.	The nominee must be above 55 years of age	At least the nominee should have 30 years of service as on June 30, 2018
DISTINGUISHED WOMAN	This award has been conferred for a successful woman professional who made significant contribution in the field of science and technology and has exceptional record of significant contribution to the institute (demonstrated courage, creativity, excellence, originality and endurance).	The nominee must be above 44 years of age	At least the nominee should have 20 years of service as on June 30, 2018
OUTSTANDING WOMAN	This award has been conferred for a dedicated woman professional working in the field of science and technology and has exceptional record of significant contribution to the institute (demonstrated courage, creativity, excellence, originality and endurance).	The nominee must be above 34 years of age	At least the nominee should have 10 years of service as on June 30, 2018
YOUNG WOMAN	This award has been conferred for a passionate and courageous woman professional working in the field of science and technology.	The nominee must be above 24 years of age	At least the nominee should have 3 years of service as on June 30, 2018

## 4. SUBMISSION AND SELECTION PROCEDURE

**4.1 Submission:** Following are the list of documents to be submitted for nomination

- 4.1.1 The filled application form in a PDF/.Doc/.Docx format
- 4.1.2 Duly completed curriculum vitae (of any template structure/pages) in a PDF format
- 4.1.3 Passport size photograph (JPEG/PNG format)
- 4.1.4 Copy of Degree certificates (PhD or Equivalent) in a PDF/JPEG/PNG format
- 4.1.5 Copy of the work place ID (PDF/JPEG/PNG format)

The nomination documents must be submitted electronically to: [viwa2019@venusinfo.org](mailto:viwa2019@venusinfo.org)  
(Or) [directorvifindia@gmail.com](mailto:directorvifindia@gmail.com)

Nomination Application form can be accessed at: <http://viwa.info/viwa-2019.html>

Note: The VIWA 2019 no longer requires a hardcopy of the application

**4.2 Process:** This section describes the total VIWA 2019 processes in steps.

Step - 1: Received Nomination documents will be sent for screening process

Step - 2: Acknowledgement intimation via email will be communicated to the Nominee

Step - 3: VIWA team may ask the proof for the credits mentioned in the CV. (Optional)

Step - 4: Cross verifying the documents submitted & forwarding it to the Committee

Step - 5: The selected nominees will be communicated with a formal letter via email

Step - 6: AWM 2019 registration

Step - 7: Release of the winners list in the official webpage

Step - 8: Award presentation ceremony

Step - 9: Release of the AWM & VIWA 2019 Report

**4.3 Judging Criteria:** The VIWA 2019 judging is a peer review process. The panel (from diverse backgrounds, working individually) is instructed to score entries from 0 to 100, using the criteria. The VIF aggregates the scores to determine each category. The panel decision is final and binding. For each discipline / category (Eg. Distinguished Woman - Engineering) the expert committee will select 2 Nominees. However the Apex Committee reserve the rights to honour less or more than 2 nominees in any category who meet standards set by the expert committee.

**4.4 Important Dates**

- Entries Open : August 29, 2018
- Closing date : December 2, 2018
- To submit supporting documents : December 2, 2018
- Announcement of Winners : On or before December 2, 2018
- Award Presentation/Celebration : March 2, 2019

## 5. AWARD PRESENTATION

The VIWA 2019 will be celebrated on March 2, 2019 at Radha Regent, Chennai, India. The Awards will be bestowed to the Winners by the Board of Trustees of Venus International Foundation.

## 6. HEADQUARTERS

The administrative office for servicing the Authority will be the office of the Chairman, Venus International Foundation, No.1, Ganesh Nagar Main Road, Adambakkam, Chennai - 600088, Tamilnadu, India. 044-22531502, +91 9840556456, Email: [contact@venusinfo.org](mailto:contact@venusinfo.org), web: [www.venusinfo.org](http://www.venusinfo.org)



## ANNEXURE - I

- ABOUT THE 4TH ANNUAL WOMEN'S MEET – AWM 2019 (AW19EN04SN-016)  
(<http://venusinfo.org/research/awm/2019/info.html>)
- Empowering women (by facilitating networking and coordination among women professionals to connect with successful women leaders, experts and peers to explore collaboration, partnerships and joint ventures) has proved powerful in order to accelerate progress in each country. The AWM is aiming to provide a dedicated platform to facilitate and retention of women professionals working in the frontiers of science and technology. Attendees discover what inspires these accomplished women leaders and how to harness that energy to empower themselves.
- The AWM is a self-supporting event. The event registration fees are the major source of revenue for running the event. All the expenses of the events are covered by the event income (registration fees from the participants) and Foundation operating funds. The AWM is organized every year in March at Chennai city.
- Objectives of the Meet
  - To promote women in leadership and advancement for women in the profession
  - To provide enhanced opportunities for networking, and collaboration
  - To inspire, engage and advance women in science and technology
  - To recognize the achievements of women in science and technology

### ▪ REGISTRATION FEE

The AWM 2019 fee for Participants working in

- a) Foreign Institutions : USD 200
- b) Indian Institutions : USD 125
- c) Additional Banquet : USD 20

The registration includes access to all sessions and invited speakers, participation certificate and One High Buffet Lunch Coupon and Breaks. However, the registration does not include travel and accommodation cost of participants. The registration fees collected will also supports the long term development of the Meet and to keep the AWM format viable by ensuring that infrastructure and services are in place from year to year.

### ▪ EVENT PUBLICATIONS

- a) AWM 2019 Meet Report
- b) VIWA 2019 Award Report
- c) Exclusive Webpage for the Winner